

Agenda

for the NJF board meeting Thursday 17 December 2022, Helsinki, Finland

Address: Helsinki, Finland, near airport, exact address to be confirmed

Tentative schedule: Meeting starts at 11:00 and ends by 16:30.

Lunch and coffee/refreshments will be available.

Invited participants:

Jarkko Niemi, NJF president,
Alastair Ward, Denmark
Mati Koppel, Estonia,
Guðmundur Jóhannesson, Iceland
Baiba Rivza, Latvia,
Skaidre Suproniene, Lithuania
Svein Skøien, Norway
Katarina Arvidsson Segerkvist, Sweden
Anna Mårtensson, secretary general / New secretary general (TBD)

Secretary General: Anna Mårtensson

| Item | Background |
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| 1. Opening of the meeting | |
| 2. Keeper of the minutes | |
| 3. Approval of the agenda | |
| 4. Appointment of a member, who, in addition to the president will verify the minutes | |
| 5. Round table: updates from the member countries, sections, working groups and the president | This item is for sharing any topical news from national associations/member countries/sections. |
| 6. Appointment of new Secretary General | The terms of reference for the secretary general are provided by NJF's statutes : <i>§14 Secretary General and the Secretariat</i> : At the suggestion of the NJF Board, the NJF |

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| | <p>Board must appoint and employ a Secretary General for a designated period, with the possibility of prolongation of the appointment. The Secretary General must implement the decisions taken by the NJF Board and carry out the work of the Secretariat in accordance with NJF statutes. The NJF Secretariat assists the Secretary General in the work of managing the finances, issuing publications, and carrying out other tasks on behalf of the NJF Board and the President. On request, the National Associations must submit an up-to-date membership register to the Secretariat for mailing purposes. The NJF Board delegates to the Secretary General the function of legal signatory of the Association.</p> <p>Decisions to be made: Decision on the compensation for the secretary general (if any). Discussion on the candidate(s) and appointment of the new secretary general for period December 2022 – [end of term].</p> |
| 7. Decision on Legal signatories of NJF and internet banking | <p>Because of the change of NJF president and expected nomination of new secretary general, the legal signatories of NJF must be changed.</p> <p>Decision on users of Swedbank’s internet banking. The NJF board decides that the following persons shall be corporate users of the Swedbank Internet Bank: [names and identities of nominated persons]</p> <p>Decision of NJF representatives against Swedbank AB. The NJF board decides that the following persons represent NJF according to the Swedbank’s ‘Power of Attorney Non-Profit Association’ as a proxy holder. Represent as above individually. [names and identities of nominated persons]</p> |
| 8. Administrative and financial issues | <p>Discussion on meeting practices of upcoming meetings.</p> <p>Member registry.</p> <p>An update of financial status of NJF (in future meetings, we’ll have this as one of the regular items on the agenda).</p> <p>Discussion on a plan to strengthen the activity and funding of NJF through project-based funding.</p> |
| 9. Report from the congress | To be presented at the meeting |
| 10. Publication of congress contributions in a special issue of Acta Agriculturae Scandinavica section B | Decision on whether NJF is offering the speakers/poster presenters of the NJF congress to publish their contribution in a special issue of Acta Agriculturae Scandinavica section B (see Annex 1). |
| 11. Upcoming activities of | Workshops, seminars and other events |

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| NJF | <p>planned by sections or working groups.</p> <p>Section of Economy, Education and Society's continuous virtual (online) seminars</p> <p>A joint NJF-ISESSSAH conference on economics and social sciences in animal health and welfare is being prepared by the president, Helsinki, Finland, June 2023</p> <p>An upcoming seminar in Sweden in 2022</p> <p>Any other activities in preparation?</p> |
| 12. Website of NJF | <p>Updating the website: please visit our website beforehand and think how the website should be updated & improved (https://nordicagriculture.eu/).</p> <p>In addition, we would need to identify a person who could update the website in the future.</p> |
| 13. Newsletter | <p>It was proposed to start distributing a newsletter. The format could be similar to the EAAP newsletter (an example is available here: Click here to download the PDF file). In other words, there would be NJF news and news from NJF countries. In each newsletter we could have news about events/activities/organisations/members/projects etc. which are of interest to NJF. To engage members more actively in NJF activities, the responsibility of preparing news items would be distributed to members so that it would not burden too much the board. Even if many of these are not NJF news, it would help to increase Nordic-Baltic collaboration, information exchange and help to make the newsletter more interesting to a wider audience.</p> |
| 14. Strategy of NJF | <p>We'll have a workshop to discuss key strategic issues and opportunities for NJF. Please see Annex 2 and prepare for this beforehand by filling in information in the first page of Annex 2. The second page will be completed during the meeting.</p> |
| 15. Any other business? | <p>The date of the next board meeting.</p> <p>If you have any major issues to add on the agenda, please contact Jarkko in advance so that we can reserve sufficient time for these items.</p> |
| 16. End of meeting | |